

Altmore Infant School & Children's Centre



Welcome

- School address: Altmore Avenue
East Ham
London
E6 2BX
- Telephone number: 020 8472 3555
- Fax. Number: 020 8470 6126
- E-mail: info@altmore.newham.sch.uk
- Web: www.altmore.newham.sch.uk
- Headteacher: Mrs Sarah Rowlands
- Head of School: Ms Carolyn Marles
- Chair of Governors: Mr Garry Strutt
- Foundation Stage Leader: Mrs Karen Higgins
- Children's Centre Manager: Mrs Racheal Inns
- Premises Manager: Mr David Graves
- Finance & Office Manager : Mrs Radhika Balraj
- School attendance officer: Miss Debbie Bennett
- School Nurse: Mrs Helen Collins
- LA address: Children & Young People's Services
London Borough of Newham
1000 Dockside Road
Royal Docks
London
E16 2QU
- Telephone number: 020 8430 2000

Altmore Infant School & Children's Centre



Aims and Ethos

At Altmore we aim:

- to provide a happy, secure, well organised and stimulating environment where all children and staff can work and learn together in an atmosphere of mutual trust and respect and where children can learn to be tolerant, courteous and considerate to others
- to provide an education of exceptional quality which promotes the highest possible standards of learning for every child
- to provide a broad and balanced curriculum to help and guide each child develop his/her full potential through a range of skills, knowledge and practical play activities
- to promote and encourage childrens' independence and confidence
- to recognise the individuality of each child and cater for individual needs
- to provide equal educational opportunities and experiences to all children regardless of disability, race, religion or gender
- to teach and foster the development of good working habits, an enquiring mind and self discipline and to encourage the children to take pride in their work, themselves and the school
- to enrich the lives of our children through fostering respect and understanding of the many cultures represented in our school
- to encourage children to believe in themselves and to participate and support each other as active members of our community
- to foster a caring environment where all children learn to respect the school's property and that of others

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Altmore Infant School is:

- a very large, successful, well resourced and popular school that is often oversubscribed
- it was built in the 1930's and has been modernised and maintained to a **very** high standard
- we take pride in providing such a well kept and stimulating environment both inside the building and outside in the playgrounds and gardens in which our children can develop fully and learn to be responsible and independent young people
- our local community is rich and varied in cultural and religious backgrounds and the celebration of our many cultures and languages spoken at school is a key and valued activity

School organisation:

- school starts at: **8.55 a.m.** all children must be brought to class on time
- a bell rings at: **9.05 a.m.** this means that lessons are about to start and parents should have left the classroom
- lunchtime is at: **12.00** for **Yr R and Yr 1** and **12.30** for **Yr 2**
- children who go home for lunch must be brought back to school at: **1.00 p.m./1.20 p.m.** so that they can play with their friends for 10 minutes before the afternoon session
- school ends at: **3.25 p.m.** all children must be collected on time by an adult

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Working in Partnership with our community:

- since September 2013 Altmore and Lathom schools have become a hard Federation with a single Governing Body and Leadership team
- children at both schools are grouped according to their age and at Altmore we have Pre-school provision in our Children's Centre, Nursery, Reception and Key stage 1: Year 1 and Year 2 children in school
- the school has 150/120 children in each year group and 160 part time children in our Nursery provision for Two and Three Year olds
- most children continue with their Key stage 2 education in Lathom Junior School which is very close in Lathom Road
- we follow Newham's recommended Pupil/Teacher ratio of 1:30, fortunately each class also has a classroom assistant
- we have a number of EAL staff who support children who are learning English and LSAs to support children with SEN
- year groups meet weekly to plan as a team across the whole year group
- the Senior Management Team consists of the Headteacher, Head of School and other senior 'key' staff throughout the school
- parents and volunteer workers are welcomed into the school and we now have a regular body of 'extra helpers'
- parents are kept informed through regular parents evenings, workshop sessions, newsletters and parent notice boards
- parents are actively encouraged and given guidance as to how they can help and support their children's learning both in school and through activities that can be carried out at home
- throughout the year we have a wide range of special celebration assemblies which parents and friends are all invited to so that we can celebrate together our pupils' many achievements

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Working in Partnership continued...

- the work of our Federation Early Intervention Team (FEIT), ensures that children's attendance and punctuality are carefully monitored, as well as all other aspects of children's welfare
- children must attend every day unless they are sick
- children must be brought to and collected from school by an adult
- we **do not** authorise any leave or family holidays during term time, parents who choose to ignore this rule run the risk of losing their child's school place
- at lunchtime children have the option of a hot school lunch, packed lunch or to go home for dinner
- families entitled to free school meals need to complete an on-line application and submit it to the LA
- children need to be sensibly dressed at all times, please make sure that they are wearing clean underwear for P.E. and that all their clothes are clearly labelled
- our school uniform can be bought at: Fashion Stop, East Ham High Street and Ian Howard, Barking Road
- children are not allowed to wear jewellery, only small stud-earrings
- children who suffer from asthma need to fill in an asthma form
- children must **never** bring medicines into school
- our school has a charging policy where each term we ask for a voluntary contribution to our school fund
- we have a complaints procedure, if you have any queries please speak to the Head teacher, if the complaint can not be resolved it may be necessary to forward it to the Governing Body via the Principal Officer for Governing Bodies' Administration at: CYPS, London Borough of Newham, 1000 Dockside Road, Royal Docks, London, E16 2QU

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About our staff

- our staff are all highly trained and have a wide range of teaching experience and interests
- we are all friendly, enthusiastic, supportive and keen to teach your children in a variety of styles
- we keep ourselves updated with current issues and initiatives and regularly attend training
- we are keen to ensure that your children have creative, meaningful, stimulating and positive learning and play experiences
- we try to ensure that we provide a secure environment where children feel confident, valued and respected