



Welcome to our school. I am delighted to introduce Lathom Junior to you.

At Lathom, we aim to create a safe and stimulating environment with a positive ethos. We value our community and its diverse cultures. We take great pride in our children and their ability to achieve well.



We are committed to our school, which has a successful and positive learning culture where all pupils become effective, enthusiastic and independent learners for life.



Thank you for taking the time to come to the meeting and find out about us



*Sarah Rowlands*

**Mrs Sarah Rowlands**  
(Headteacher)





## The School

Lathom Junior is situated in the heart of East Ham and is a large four-form entry Key Stage 2 school in a magnificent Victorian building, built in 1897—which we love!

Children join us in Year 3 and stay for Year 4, Year 5 and Year 6, when they transfer to Key Stage 3 and Secondary school.

We are very easy to get to and well served by:  
A large number of local bus routes that make it very easy to get around Newham

and



- District Line
- Hammersmith & City Line
- On the boundary of Zone 3 and Zone 4.



## **School Organisation**

School starts at 8.45 a.m. and finishes at 3.15 p.m.

### **Lunchtime arrangements:**

Years 3 & 4 12.00 p.m. – 1.00 p.m.

Years 5 & 6 12.30 p.m. – 1.30 p.m.



Children can have a school dinner, go home for lunch or bring a packed lunch (in a lunch box clearly marked with their name and class number).



Children are encouraged to bring fruit snacks and water to school. Sweets, chewing gum, unhealthy snacks (crisps and chocolate) and fizzy drinks are not allowed—we are a Healthy School



### **School Clubs**

Lathom has many clubs before school, lunchtimes and after school. These are advertised in school, through newsletters and letters.



### **Breakfast Club**

All children are welcome and it opens from 8.00 – 8.45 a.m. every morning.

## **School Health**

Please inform the school if your child has any special medical requirements. Children suffering from Asthma are required to bring two inhalers to school clearly labelled with their name. Parents need to complete an Asthma form, which is available from the Office.



Children must never bring medicine to school, as we are not authorised to administer any medication.



If a child becomes ill or injured during the day, parents/carers will be contacted immediately and will be given the details.

We must have up to date telephone numbers and other relevant information in case of an emergency.





## **School Council**

As part of our drive towards higher standards and self-esteem, our school council represents every class in the school. They meet regularly to discuss a variety of school issues.



Through the school council, children can have a real influence in helping to develop the ethos and aims of the school, school policies and practices that affect us all.

## **Our Curriculum**

We cover all National Curriculum subjects within our curriculum. At Lathom Junior School we deliver a skills based, creative curriculum that takes into account the needs and interests of the children who attend here. Our curriculum also involves teaching children about global diversity, sustainability and enterprise.



## **Physical Education**

The school provides a range of sporting opportunities both within the normal school day and as extra curricular provision.

All pupils in Years 3, 4 & 5 will attend swimming lessons at East Ham Leisure Centre.

Year 5 & 6 will have an opportunity to attend outdoor education



## **Religious Education (R.E.)**

R.E. is part of the National Curriculum and follows the Newham Agreed Syllabus. It ensures that our pupils gain understanding and awareness of all world religions.

## **Personal, Social, Health & Citizenship Education (PSHCE)**

Sex education forms part of this curriculum and the schemes of work in place have been developed in consultation with the governors and the London Borough of Newham guidelines. Parents will be invited to watch and discuss the programmes.



## **Home learning**

Children will be expected to do home learning every day. This may include: reading, spellings, quick recall of times tables, completion of class work, research and revision.



## **Educational Visits**

At Lathom we feel it is important that our pupils take part in educational visits, which give them a wide range of experiences, which are linked to their learning within the curriculum.



## **Code of Conduct**

Our school has very high expectations of behaviour and we achieve this through a positive approach. Our Code of Conduct has a clear system for rewards and consequences. We ask that all parents/carers support us by reinforcing our school rules.



## **Inclusion**

At Lathom, we recognise the uniqueness of every individual and the contribution that each individual brings to our school community. In keeping with the LA's policy on Equal Opportunities the school caters for the needs of all pupils, including those with special educational needs. Children with disabilities apply for admission in the usual way. (For further information please refer to our Admission Policy.)



We have developed an Accessibility Plan to help us organise the building and our practice to address the needs of our pupils. This will involve consideration of many aspects of accessibility, including those with learning difficulties, physical disabilities or emotional/behaviour difficulties. A copy of our Accessibility Plan can be obtained from the school.



Governors strongly support inclusive education and ensure that we follow all aspects of our Local Authority's inclusive policy.



## **Equal Opportunities**

The staff and Governors are committed to ensuring that all children and adults at Lathom are given equal access to equal opportunities.



All policies are available on request from the school office.



## School Uniform

Our school uniform promotes a sense of pride and belonging.



Grey - trousers, skirts, leggings or tracksuit trousers

White – shirt, blouse or t-shirt

Navy Blue – jumper, cardigan, sweatshirt or Shalwar Kameez

Black – shoes or trainers



## Jewellery

Jewellery is not allowed in school. Small studs are accepted (but not on days when they are swimming) and if an item has been worn for religious considerations it should be taped over for safety reasons.



All items and personal possessions including, watches and jewellery are the sole responsibility of the individual child. The school can not be responsible for loss or damage of any items.



## P.E. kit

Physical Education is part of the school curriculum and in the interests of Health & safety all children must change.

Kit: vest or t-shirt with short, leggings or tracksuit trousers, plimsolls or trainers.



Swimming kit: towel, brush, comb and all children will need to wear a swimming hat. Boys must wear trunks (not long shorts) and girls must wear swimming suits.





## Admissions



The school follows Newham Council's Admission Policy. Admissions to schools throughout the LA are organised centrally from the Pupils Services (Admissions) section within CYPS.

## Attendance



It is very important for all children to attend school every day and arrive on time. It is also essential that your child is collected promptly at the end of each day and that you contact the school if arrangements change.

The school monitors each child's pattern of attendance (and absence) very carefully.

## Leave/Holiday requests



We do not authorise any leave for any children during term time. Pupil's absence during term time can seriously disrupt their continuity of learning. Not only do they miss the teaching provided on the days they are away, they are also less prepared for lessons after their return. This can create the risk of poor progress and results for your child. It is particularly important that you do not plan for your child to be absent during the run up to the end of year assessments and SATs (particularly in Year 6). Such absence would mean that your child is not assessed and this may affect their progress and results.

## Complaints

Should parents wish to make a complaint, leaflets are available at the school and the LA Council Service Centres.

How to make a complaint:

Step 1) Talk to the teacher concerned. If the matter is not resolved,

Step 2) Speak with the Headteacher or Head of School. If you are still not satisfied that your complaint has not been dealt with,

Step 3) The complaint will go to the school's Governing Body.

## Communications



We try to give parents/carers as much information as possible about the school organisation and about individual children. This is done in the following ways: Newsletters, Parent's Evenings, Information meetings, School Council, Website, parent's Notice boards, Class Visits, Assemblies and informal discussions with staff.



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